

How We Protect Your Privacy and Confidentiality

We are committed to protecting your privacy and confidentiality to the fullest extent of state and federal law. We do not release information outside of Gannett without written permission from a student except upon court order or where required by law (as, for example, in child abuse situations), or as required in our judgment to protect you or others from physical danger or need for an emergency hospitalization. When, in our judgment, there exists a threat to the life of an individual that cannot be managed through the normal counseling process or a situation where a student cannot take care of him/herself because of a mental disorder, we may enlist the help of a family member or significant other in order to help resolve the crisis or assure safety.

We do not make notations of counseling on a student's official university record. Within Gannett, staff will confer as needed to provide the best possible services. In the event of a hospitalization, we will notify the university crisis management team of a student's admission and discharge dates in order to avoid a situation in which a student might be mistaken for a missing person.

Gannett's [Notice of Privacy Practices](#) provides an exhaustive list of how clients' medical information may and may not be accessed or shared. This notice is given to every individual who accesses services at Gannett, including CAPS. If you are under the age of 18, please discuss confidentiality with the staff member you consult with, as some additional considerations may apply.